



Off-Campus Degree Program Workforce Education and Development

Extension of Course Work Approval for WED 495 - Instructional Internship WED 496 - Professional Internship

Student Name				
ID Number				
OCDP Location				
Internship Site				
On-Site Supervisor				
Couse and Section #				
Semester Credit Hours				
Semester / Year Enrolled				
Date to be Completed	Semester/Year		Month/Year	
May the student elect to complete this course with another instructor? <input type="checkbox"/> Yes <input type="checkbox"/> No				
Instructor of Record (Required)	<div style="display: flex; justify-content: space-between; width: 100%;"> (Signature) (Date) </div>			

In accordance with university policy, the course work must be completed within the time period designated by the instructor, but not to exceed one year from the close of the term in which the course was taken, or graduation, whichever occurs first. Failure to complete the course as specified will result in a grade of "F" for the course

- Copies: (1) Director; Risk Management, Insurance Services, Mailcode 6824
 (2) OCDP Records, Mailcode 6826 - ATTACH COPY OF CONTRACT TO THIS FORM
 (3) Site Office
 (4) Student